

**CLIENT INFORMATION FORM  
(Separation)**

1. TODAY'S DATE: \_\_\_\_\_

**CLIENT INFORMATION:**

2. FULL LEGAL NAME: \_\_\_\_\_

3. NAME PREFERRED TO BE KNOWN AS: \_\_\_\_\_

4. RESIDENTIAL ADDRESS (**INCLUDE CITY, PROVINCE & POSTAL CODE**)  
\_\_\_\_\_

5. MAILING ADDRESS: (IF DIFFERENT)  
\_\_\_\_\_

6. HOME PHONE: \_\_\_\_\_

7. BUSINESS ADDRESS: \_\_\_\_\_

8. BUSINESS PHONE: \_\_\_\_\_

9. CELL PHONE: \_\_\_\_\_

10. EMAIL ADDRESS: \_\_\_\_\_

11. FAX NUMBER: \_\_\_\_\_

12. SOCIAL INSURANCE NUMBER: \_\_\_\_\_

13. DRIVER'S LICENCE NUMBER: \_\_\_\_\_

14. DATE OF BIRTH AND AGE \_\_\_\_\_

15. PLACE OF BIRTH: \_\_\_\_\_

16. OCCUPATION: \_\_\_\_\_

17. ANNUAL INCOME: \_\_\_\_\_

**SPOUSE'S INFORMATION:**

18. FULL NAME: \_\_\_\_\_

19. RESIDENTIAL ADDRESS (**INCLUDE CITY, PROVINCE & POSTAL CODE**)  
\_\_\_\_\_

20. MAILING ADDRESS: \_\_\_\_\_

21. HOME PHONE: \_\_\_\_\_

22. BUSINESS ADDRESS: \_\_\_\_\_

23. BUSINESS PHONE: \_\_\_\_\_
24. CELL PHONE: \_\_\_\_\_
25. EMAIL ADDRESS: \_\_\_\_\_
26. FAX NUMBER: \_\_\_\_\_
27. DATE OF BIRTH & AGE: \_\_\_\_\_
28. PLACE OF BIRTH: \_\_\_\_\_
29. OCCUPATION: \_\_\_\_\_
30. ANNUAL INCOME: \_\_\_\_\_
31. DOES SPOUSE HAVE A LAWYER?  yes  no If yes, please give name: \_\_\_\_\_

**RELATIONSHIP PARTICULARS:**

32. DATE OF CLIENT & SPOUSE FIRST LIVING TOGETHER: \_\_\_\_\_
33. DATE OF MARRIAGE (IF APPLICABLE): \_\_\_\_\_
34. PLACE OF MARRIAGE: \_\_\_\_\_
35. DATE OF SEPARATION: \_\_\_\_\_
36. IS THIS THE SAME DATE YOU STARTED LIVING IN SEPARATE RESIDENCES? \_\_\_\_\_

**CHILD(REN) INFORMATION:**

37. CHILDREN OF THE RELATIONSHIP: (IF ANY / IF APPLICABLE)

NAME OF CHILD	AGE	DATE OF BIRTH	PLACE OF BIRTH	BIRTH PARENTS	PARTY WITH WHOM CHILD RESIDES WITH

**OTHER**

38. MARRIAGE CERTIFICATE AVAILABLE?  YES  NO  
IF NO, PLEASE OBTAIN AS THE CERTIFICATE IS NECESSARY FOR DIVORCE PROCEEDINGS.
39. SURNAME OF CLIENT BEFORE MARRIAGE: \_\_\_\_\_
40. MAIDEN SURNAME OF CLIENT: \_\_\_\_\_
41. DO YOU WANT TO CHANGE YOUR SURNAME, IF SO TO WHAT? \_\_\_\_\_

42. WERE EITHER YOU OR YOUR SPOUSE EVER MARRIED BEFORE? \_\_\_\_\_

CLIENT:       YES             NO

SPOUSE:       YES             NO

43. IS THERE A MARRIAGE AGREEMENT ENTERED INTO BEFORE OR DURING RELATIONSHIP?    YES                       NO

**If yes, please provide a copy.**

44. IS THERE A SEPARATION AGREEMENT?       YES             NO

**If yes, please provide a copy.**

45. DID EITHER SPOUSE OWN ASSETS PRIOR TO RELATIONSHIP? IF SO WHAT?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

46. DID EITHER PARTY OBTAIN INHERITANCE OR GIFTS DURING THE RELATIONSHIP? IF SO WHAT?

\_\_\_\_\_  
\_\_\_\_\_

47. HAVE YOU CONTINUOUSLY RESIDED IN BRITISH COLUMBIA FOR AT LEAST 2 YEARS?

YES             NO

SINCE WHAT YEAR? \_\_\_\_\_

48. HAS THE SPOUSE CONTINUOUSLY RESIDED IN BRITISH COLUMBIA FOR AT LEAST 2 YEARS?       YES             NO

SINCE WHAT YEAR? \_\_\_\_\_

49. CITIZENSHIP? \_\_\_\_\_

50. ARE YOU A CITIZEN OF ANY COUNTRY OTHER THAN CANADA? IF SO, WHICH COUNTRY?

\_\_\_\_\_

51. HAS THERE BEEN ANY COURT PROCEEDING or POLICE ATTENDANCES IN CONNECTION WITH THE MARRIAGE / RELATIONSHIP OR IN ANY CONNECTION WITH ANY OF THE CHILDREN OF THE MARRIAGE?       YES             NO

DETAILS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

52. WHICH PARTY LEFT THE RELATIONSHIP? \_\_\_\_\_

53. WHAT WAS THE REASON FOR THE SEPARATION?

\_\_\_\_\_

54. HAS THERE EVER BEEN AN INCIDENT OF FAMILY VIOLENCE INCLUDING PHYSICAL, SEXUAL, EMOTIONAL OR FINANCIAL ABUSE?    YES                       NO

\_\_\_\_\_

55. HAS YOUR SPOUSE EVER FRIGHTENED YOU?  YES  NO
- 
56. HAS YOUR SPOUSE EVER THREATENDED YOU?  YES  NO
- 
57. DOES YOUR SPOUSE OWN A FIREARM?  YES  NO
- 
58. WHO WAS IN CHARGE OF THE FINANCES IN YOUR HOME? \_\_\_\_\_
59. DO YOU FEEL THAT YOU KNOW WHAT YOUR SPOUSE OWNS AND / OR WHAT THEIR INCOME FROM ALL SOURCES IS?
- 
60. WOULD YOU FEEL COMFORTABLE NEGOTIATING OR MEDIATING WITH YOUR SPOUSE IN A FACE-TO-FACE MEETING WITH YOUR LAWYER PRESENT?  YES  NO
61. WHO REFERRED YOU TO OUR LAW FIRM?
- 

PLEASE BE ADVISED THAT A VARIETY OF WAYS OF RESOLVING A FAMILY DISPUTE INCLUDING NEGOTIATION, MEDIATION & LITIGATION. We will discuss all options.

PLEASE BE INFORMED THAT THE FIRST INITIAL CONSULTATION IS \$150 PLUS TAXES FOR A TOTAL OF **\$168.00** AND COVERS UP TO ½ HOUR OF MY TIME. This amount must be paid prior to the first meeting at the time you are submitting your client information sheet and identification. IF I AM RETAINED TO ACT ON YOUR BEHALF THE \$168 WILL BE CREDITED TO YOUR ACCOUNT and in that case the first ½ hour is free.

MY RATE FOR LEGAL SERVICES IS \$450.00 PER HOUR. There are less senior lawyers and legal assistants that can do a variety of work on your file at lower rates to save costs. These rates will be discussed and set out in a retainer agreement if you decide to retain us. If the first meeting goes over ½ hour you will be billed my usual rate.

*PLEASE INITIAL TO INDICATE AGREEMENT TO THE TERMS OF OUR FEE AGREEMENT AS SET OUT ABOVE.*

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 Penny Paul, Barrister & Solicitor  
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